



County of Bernalillo

State of New Mexico

*Procurement & Business Services
Purchasing Section
One Civic Plaza, NW, 10th Floor*

*Albuquerque, New Mexico 87102
Office: (505) 468-7013 Fax: (505) 468-7067
www.bernco.gov/purchasing/*

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April 27, 2017

TO: All Prospective Offerors

FROM: Jolene Velasquez, Senior Buyer

RE: RFP# 37-17-JV, Re-Solicitation of Site Host Services at Carlito Springs Open Space

On behalf of the Bernalillo County Parks and Recreation Department the Procurement and Business Services Department is currently requesting sealed proposals from prospective Offerors for Site Host Services at Carlito Springs Open Space.

Pertinent RFP documents can be downloaded through the purchasing website, www.bernco.gov/purchasing at no cost; firms must be registered to download the document. If not registered, interested parties may register at <http://www.bernco.gov/finance/vendor-registration.aspx>. Vendors are also welcome to contact Jolene Velasquez (505) 468-7253, or by e-mail jvelasquez@bernco.gov to request a hard copy document at a cost of 50 cents per page.

Sealed Proposals must be addressed and delivered to the Bernalillo County Procurement and Business Services Department, Purchasing Section, One Civic Plaza NW, 10th Floor, Room 10010, Albuquerque, NM 87102 **no later than 4:00 p.m. (local time) on May 8, 2017**. Delivery of Proposals is the sole responsibility of the Offerors. The Purchasing Section will date and time stamp the sealed envelope upon receipt.

xc: RFP File #37-17-JV

